UCAS Checklist

Applying through UCAS? Use our handy checklist to stay on track.

The UCAS application process can feel daunting, but working through this checklist will make it simpler and easier to manage.

☐ Register your details at ucas.com

☐ Check the entry requirements for your chosen courses

☐ Explore scholarships and bursaries – visit the websites of the universities you're applying to

☐ Add your course choices to your application

☐ Complete your personal statement

☐ Confirm your reference has been added by your sixth form or college

☐ Include your GCSE grades – many universities require Level 2 qualifications, including maths and English

☐ Submit your application

☐ Track your application using UCAS Hub and respond to offers by the deadlines set by universities

☐ Choose your firm (first) and insurance (second) options once you've received all your offers

☐ Changed your mind or didn't receive any offers? Use UCAS Extra to apply for additional courses (only available if you haven't accepted or received any offers)

☐ Apply for student finance. Applications usually open around February time.

☐ Watch your emails for updates on when you can apply for accommodation